

# Data Protection

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School Research and Teaching Staff forum

2017 June 29

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# short version

- The notes at <https://it.physics.gla.ac.uk/notes/security/> are still good.
- ...but the GDPR (see later) is coming.
- We now *require* that all laptops containing any personal data be full-disk encrypted (see later).

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from last year...

We don't have a massive problem here, but there are some things which are non-optional.

- ‘Data protection’ refers *only to personal data*
- Refers to data on paper as well as on disk.
- We process very little *research* personal data
- ...but a lot of administrative personal data
- ...and some ‘sensitive personal data’.
- Report breaches promptly!

- The EU ‘General Data Protection Regulations’ will come into force on 25 May 2018.
- Same general ideas as UK DPA, but stricter, and with a still-broader definition of ‘personal data’.
- Fines up to  $\max(\text{€}10\text{M}, 4\% \text{ of turnover})$ .
- More rights, over retention and sharing, to data owners (ie, data subjects).
- Less discretion about reporting breaches and losses.

- ‘Subject access request’ – copy of all personal data to individual concerned
- ...which *includes emails mentioning that person*
- FOI is a larger issue
- Someone does not have to say ‘...and this is an FOI request’ for it to be one, and you can't ask them to ‘talk to the FOI office’.
- If anything *might* be a FOI request, talk to us or to [foi@gla.ac.uk](mailto:foi@gla.ac.uk)

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# our advice

- **Be aware of personal data, and minimise it (ALARA)**
- Laptops: *must* be FDE if they have *any* personal data on them (we can escrow keys, but won't insist)
- Use <https://owncloud.gla.ac.uk/> or MS oneDrive
- **No Dropbox** (or anything similar outside EEA) for any personal data
- **Any servers** with personal data: talk to us *now*
- **Any data breach**: talk to us

- Full-disk encryption for OS X and Windows laptops – supported
- ...and guidance for Linux laptops
- DIY or see IT staff
- iOS and (recent) Android phones are FDE anyway
- We're not being obliged to deploy this for desktops, yet

- <https://it.physics.gla.ac.uk/notes/data-protection/>
- <https://it.physics.gla.ac.uk/notes/security/fde/>
- [foi@gla.ac.uk](mailto:foi@gla.ac.uk), [dp@gla.ac.uk](mailto:dp@gla.ac.uk) x2523 and x3111
- <http://www.gla.ac.uk/services/dpfoioffice/>
- <http://www.itspublicknowledge.info/home/ScottishInformationCommissioner.aspx>
- <http://ico.org.uk>



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# ...and another thing

- Eduroam is deployed on Level 6, Level 5 ‘research wing’, and in ‘student facing’ areas.
- Doesn't seem to get on well with GUPHYSICS/Kelvin (puzzling, that...).
- Will be deployed across the building as funds permit.
- Problems: talk to [jon.trinder@glasgow.ac.uk](mailto:jon.trinder@glasgow.ac.uk)